

**SOUTH PENINSULA HOSPITAL, INC.
REGULAR BOARD MEETING**

SPH Conference Rooms

November 13, 2006

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Rick Eckert.

ROLL CALL:

Present:	William Marley	Pat Hartley
	Arthur Tilgner	Terry Thompson
	Peg Coleman	Rick Eckert
	Toni Parlow	

Also Present: Charlie Franz, CEO
Brenda Parnell, CFO
Dr. Jeff Quam, Radiologist
Jackie Dentz, SAB
Bill Smith, SAB
Maria Soto, Materials Management
Jan Hanenberger, Homer Secretarial Services

APPROVAL OF AGENDA

Mr. Franz requested adding Bartering for Services as Item D under New Business.

THE AGENDA WAS APPROVED AS AMENDED.

COMMENTS OF THE AUDIENCE

- Mr. Franz introduced Dr. Jeff Quam, Radiologist from the Mayo Clinic in Arizona. Dr. Quam will be assisting Dr. Roberts and Dr. Wells for the next couple of weeks and plans to move to Homer in the near future.
- With the holiday season approaching, Maria Victoria Soto encouraged both the BOD and the SAB to send "Thank You" letters to every employee in the hospital for their endurance and patience during the construction project.

APPROVAL OF THE MINUTES OF THE REGULAR BOD MEETING ON OCTOBER 25, 2006.

**HARTLEY/THOMPSON MOVED/SECONDED:
TO APPROVE THE MINUTES OF THE REGULAR BOD MEETING ON OCTOBER 25, 2006 AS SUBMITTED.**

Motion passed unanimously.

OLD BUSINESS

Construction Project Status

Mr. Franz reported the project is approximately one week behind due to some difficulties with the steel erection. Planning Committee will meet November 14 at 4:00 p.m. to look at the add alternates being considered and prioritize them. A recommendation will then be made and sent on to the SAB to move forward with the KPB. The ordinance for the ballot proposition would need to be introduced at the Borough Assembly meeting on December 12, 2006, to meet the timeline of March 27, 2007 as a tentative date for the mail out ballot.

NEW BUSINESS

Election of Vice President

A new Vice President is needed due to Ron Alderfer being elected to the SAB. With two new board members coming on board, and election of officers held every January, this was tabled until the January meeting.

Appointment of Directors

Ms. Parlow reported the Governance Committee recommends applicants Walter Partridge and Bernie Wilson as new directors.

**MARLEY/THOMPSON MOVED/ACCEPTED:
TO ACCEPT THE GOVERNANCE COMMITTEE'S RECOMMENDATION OF
APPOINTING WALTER PARTRIDGE AND BERNADETTE WILSON AS DIRECTORS
OF SPHI.**

Motion passed unanimously.

Resolution on Continuing Medical Education

Mr. Franz provided background on the continuing medical education program credits offered through the Education Department and Medical Staff support office. Every three years standards must be reviewed by the State Medical Board in order for them to grant credits. Part of this review requires a resolution from the BOD showing support of continuing medical education program.

**COLEMAN/TILGNER MOVED/SECONDED:
TO APPROVE BOARD RESOLUTION #07-01.**

Motion passed unanimously.

Bartering for Services

Mr. Franz reported he has been asked if the hospital would consider bartering services to satisfy medical bills. After some discussion Mr. Franz was asked to research the possibility.

Action Item – Mr. Franz

COMMITTEE REPORTS

Finance Committee – Mr. Thompson, CFO Parnell

Committee did not meet. Mr. Thompson had no report.

Ms. Parnell reported the financials would be ready soon and mentioned the following:

- Acute Care occupancy in October was at 30% with a projected amount of 37.5%. Year to date it is at 38%.
- LTC occupancy is at 99%.
- ER visits were down at 397 and is the third lowest in three years.
- Home Health visits are off by 41% due to a loss of clients. PCA program patients are holding steady.
- Outpatient figures are looking good with the highest October in three years.
- Inpatient surgeries were slightly lower at 12 compared to 16 last year.
- Gross revenue was at approximately \$2.6 million with an operating loss of approximately \$406,000 for October. Key areas were less inpatient revenue, Medicare and Medicaid deductions from revenue were approximately \$30,000 higher, and quite a bit of employee medical benefit payments.
- AR days were down slightly from 87 to 82.
- Managers will start working on prioritizing capital projects for the budget and this will be presented to the board the end of December or first part of January.

Ms. Parnell also reported she is now capable of accessing the KPB software system to obtain information.

President – Mr. Eckert

Nothing further to report.

Chief of Staff – Dr. Brady

No report.

Administrator – Mr. Franz

In addition to his written report Mr. Franz mentioned:

- Meeting with Homer City Manager, Walt Wrede, to discuss the trail easement. According to the KPB Attorney the city would need to grant the easement and the KPB would need to modify the lease. Mr. Wrede was enthusiastic about supporting the trail concept and included it in his report to the City Council. If the council supports this Mr. Wrede and Mr. Franz will work on the language for the easement.
- Health Fair went well and thanked the volunteers for all their help. The lab drew 500 blood specimens that day and 200 prior to the fair. Approximately 1,200 people attended the fair.
- Letters sent regarding the hospital charging interest and late fees caused some confusion and staff is calling individuals to explain the situation.

Chairman SAB

SAB representative Jackie Dentz reported the following:

- SAB has three new board members. Elected members are Bill Smith and Ron Alderfer, and Brandon Grochow was appointed to the board. Officers are: David Green-Chair, Ron Alderfer-Vice Chair, Valerie Byrd-Secretary and Bill Smith-Treasurer.
- A special meeting is being planned to discuss possible outside financial help for the construction project.
- Health Fair was fantastic.
- She has not heard any feedback from the public regarding the letters mailed out on late fees and interest charged by SPH.

Governance Committee

Toni Parlow reported the committee met with Jerry Covey regarding the board retreat. Mr. Covey will assist with the retreat and they will focus on the Strategic Plan, board education, self-evaluation and the CEO evaluation. Possible January dates were discussed. The committee also suggested including some board education time, on hospital departments and services, for 15 minutes prior to meetings. Christine Anderson, Director of Patient Care Services, will be asked to provide a presentation at the next meeting.

Action Item – Mr. Franz

OI Committee

Committee did not meet this month. Ms. Hartley will attend the next meeting on December 13.

Planning Committee – Mr. Franz

Mr. Franz reported the committee will meet on November 14 to discuss add alternates, the possibility of moving the OB area, and educating the community in supporting the new construction project.

PR Committee – Ms. Hartley

No report.

Dr. Marley mentioned the Professional Staff Liaison Committee has not been reporting during the meetings.

COMMENTS OF THE AUDIENCE

- Bill Smith mentioned the special SAB meeting Ms. Dentz spoke of during her report will be on Wednesday to see if SPH can be added to the KPB Capital Improvement Project list. These projects are funded through the state and there is a very short timeline in which to be added to the CIP list.
- Maria Victoria Soto mentioned SPH did bartering for services many years ago but a program was never really implemented, likes the new location for the Sleep Lab and felt it was a better environment, and felt more thought should have been given to the letters that were sent out.

COMMENTS OF THE BOARD/STAFF

- Pat Hartley welcomed Bill Smith and looks forward to working with him.
- Terry Thompson felt the Health Fair was lots of fun, a great opportunity for the hospital, and hats off to all those who worked on it.

**PARLOW/TILGNER MOVED/SECONDED:
TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND FINANCIAL
MATTERS.**

Motion passed unanimously.

*******INTO EXECUTIVE SESSION – 7:06 P.M.*******

*******RETURN TO REGULAR SESSION – 8:45 P.M.*******

Meeting adjourned at 8:50 p.m.